

REGULAR MEETING -BOARD OF TRUSTEES- OCTOBER 15, 2019-7:00 P.M.

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE TIMOTHY CAMPBELL - ABSENT, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - ABSENT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ**

Public Attendance – 3

The meeting began with The Pledge of Allegiance and a moment of silence.

Eagle Scout Candidate Eddie Berthiaume presented a short explanation of a potential project to complete his Eagle Scout status. He would like to construct two benches and an information board at the splashpad. The Village Board stated it sounded like a good plan and it was decided he would keep the Village Board updated on his progress.

CORRESPONDENCE – Mayor Shaw stated we received a very good inspection report from the DEC for the WWTP.

FIRE DEPARTMENT CHIEF: There were 2 alarms and 4 drills during the month. The Fire Dept. also hosted one event, their annual tag day.

FIRE MARSHALL – Absent

DPW – Foreman Rifenburgh stated the crew has been busy flushing hydrants, changing meters and hooking up two new water taps. Fall leaf cleanup has begun. He will be working on quotes and information to present at the next meeting to possibly purchase an excavator and trench box.

The Mayor stated all employees and elected officials have completed the sexual harassment training as mandated by the State.
(Report on file)

BCO – (Report on file)

ENGINEERING – The monthly reports were reviewed, and no compliance issues were noted with either system. There has not been anything to report on the status of the WIIA and IMG grant that the Village applied for. (Report on file)

COMMITTEE REPORTS:

Trustee Basile stated there will be an election on 11/5/19 for the positions of Mayor and two (2) trustees. He continues to work on a Fire Dept. proposal attending a presentation from Morton Buildings. The Eon and NYSEG details still have not been finalized for the battery project. He is also working on the LED conversion of the streetlights.

Trustee Campbell – Absent

Trustee DeMarco – Don Warner (KraftCo.) will be attending the next meeting to provide some information on the blacktop for the basketball courts. Trustee DeMarco also stated he planted mums around the Village and participated in the Freshman give back day with SCSD.

Trustee Zeno –The Colonial Road Apts. Traffic study should be ready by tomorrow 10/16/19. She will forward the planning committee notes to all. Trustee Zeno stated she assigned street numbers to both cemeteries and the neighboring land at the north end of the Village. The Fall Festival is all set with trick-or-treating, face painting and the annual parade. Member of the Village Board will be dressed as the Scooby Doo gang. She assisted with the Freshman clean up with SCSD, along with attending the domestic violence awareness program at Town Hall. The Hazard Mitigation forms have been sent to the county.

VILLAGE ATTORNEY – Requested a brief Executive Session for contractual issues.

TREASURER REPORT

Voucher Totals By Account for the month

"A" General Fund	\$ 53,857.17
"F" Water Fund	\$ 45,023.01
"G" Sewer Fund	\$ 10,570.14
TOTAL	\$109,450.32

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Roughly 35% of the water bills mailed October 1, 2019 have been collected to date.

MOTION to accept the budget adjustment as presented below made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

Increase A.9785 Old Water Loan from Reserve Expense Account and A.5785 Old Water Loan from Reserve Revenue Account by \$40,811.79 to pay the 2019 Annual Principal and Interest payment for the Old Water Loan D0-15972.

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 3-0

Patrick Nelson inquired as to the water rates how do we compare to other local communities. The VB stated we are on the low/average side, comparably. Ed Hernandez stated he has a comparison worksheet he could provide.

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

NEW BUSINESS

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
October 15, 2019**

Void Water Rebate Uncollected Funds

Motion by: Trustee Basile

Seconded by: Trustee Demarco

WHEREAS in 2015 the Village issued water rebate checks in the amount of \$220.00 to Village water system users, and

WHEREAS the Village has made a good faith effort to identify and locate the payees of certain outstanding checks to no avail, including contacting last known residences and potential relatives, and

WHEREAS the Village has consulted with its accountants and the Office of the New York State Comptroller who have provided recommendations to void those checks and return those funds to the water fund as unassigned resources.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS: The Village Clerk is hereby authorized and directed to void the outstanding water rebate checks issued in 2015 and return the funds to the water fund, as per auditor and OSC recommendations.

VOTE:	YES	NO	ABSENT
Trustee Basile	<u> X </u>	<u> </u>	<u> </u>
Trustee Campbell	<u> </u>	<u> </u>	<u> X </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>
Trustee Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>
Mayor Wood-Shaw	<u> X </u>	<u> </u>	<u> </u>

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on October 15, 2019.

Mayor Wood-Shaw stated she would like to revise the Mobile Home Law and will be presenting at the November meeting. She also stated she has invited Senator Daphne Jordan to come to the Village of Stillwater for a water/sewer tour.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Zeno, seconded by Trustee Basile
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 9/17/2019 made by Trustee Basile, seconded by Trustee Demarco
Motion carried 3-0

MOTION to enter executive session for attorney advice on contractual issues made by Trustee Zeno, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to exit executive session for attorney advice on contractual issues made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to adjourn made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

Meeting adjourned 8:20 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer