

REGULAR MEETING -BOARD OF TRUSTEES- MARCH 19, 2019-7:00 P.M.

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO - ABSENT, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ**

Public Attendance – 5

The meeting began with The Pledge of Allegiance and a moment of silence.

MOTION to open the floor for the Public Hearing on the 2019-2020 budget made by Trustee Campbell, seconded by Trustee Basile
Motion carried 3-0

GENERAL FUND “A” EXPENSE	<u>2018-2019</u>	<u>2019-2020</u>	<u>CHANGE</u>
	\$815,618	\$842,300	\$26,682
WATER FUND “F”	\$312,500	\$331,150	\$18,650
SEWER FUND “G”	\$333,400	\$360,700	\$27,300
TOTAL BUDGET	\$1,461,518	\$1,534,150	\$72,632
ASSESSED VALUATION	\$89,304,339	\$89,570,121	\$265,782

FUND BALANCES REQUIRED FOR NEW BUDGET

“A”	\$60,363
“F”	\$82,550
“G”	\$46,700

There will not be a change to the tax rate of \$4.10 per assessed 1000.

MOTION to close the floor for the Public Hearing on the 2019-2020 Budget made by Trustee Basile, seconded by Trustee Campbell
Motion carried 3-0

**RESOLUTION
VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
March 19, 2019
Adoption of Budget for Fiscal Year 2019-2020**

Motion by: Trustee Basile
Seconded by: Trustee Campbell

WHEREAS, the Board of Trustees of the Village of Stillwater, after due publication and notice, held a public hearing on March 19, 2019 on the Village’s tentative budget approved by the Board and filed with the Village Clerk for the fiscal year June 1, 2019 to May 31, 2020, at which time all persons interested in the subject thereof were duly heard, and the matter of the budget for such fiscal year having been duly discussed and considered, it is

NOW, THEREFORE RESOLVED, that said tentative budget is hereby adopted and established as the annual budget for the Village’s fiscal year 2019-2020; and that the Village Clerk shall prepare and certify said budget and enter the same into the minutes.

VOTE:	YES	NO	
Trustee Basile	<u> X </u>	<u> </u>	
Trustee Campbell	<u> X </u>	<u> </u>	
Trustee DeMarco	<u> X </u>	<u> </u>	
Trustee Wood-Zeno	<u> </u>	<u> </u>	Absent
Mayor Wood-Shaw	<u> X </u>	<u> </u>	

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on March 19, 2019.

CORRESPONDENCE – Mayor Wood-Shaw stated a letter was received from the State Comptroller’s Office with The Village’s Fiscal Stress scores. For the third year in a row the Village has received a “no designation”. This is the best possible group of scores to be in. The Village received a 5.0 for Fiscal Stress and 16.7 for Environmental Stress. More information can be found at <https://www.osc.state.ny.us/localgov/fiscalmonitoring/index.htm>

Mayor Wood-Shaw also stated that Assemblywoman Carrie Woerner will be awarding Town Historian Linda Sanders a Proclamation at the Village’s April meeting honoring her retirement and dedication to the Village.

FIRE DEPARTMENT CHIEF: There were 5 alarms and 5 drills during the month of January. There was also 5 alarms and 4 drills for the month of February. The Chief also explained the Fire Department purchased new updated pagers.

MOTION to accept Doreen Doesburg as a social member of the Newland Wood Fire Dept. made by Trustee Basile, seconded by Trustee Campbell
 Motion carried 3-0

DPW – Matt R. stated there were two water breaks during the month. The crew has been cleaning up the water plant site and refabricating the sewer jet. They have also been reading water meters.

BCO – Issuing an OTR for 24 Major Dickinson Ave. Reminders of the sidewalk law have been mailed and the 33 Lake Street issue has been addressed. CO’s were issues for 1 Newland Road and 26 Major Dickinson Ave., along with multiple inspections throughout the month.

ENGINEERING – Ed H. reviewed the monthly reports and there were no compliance issues, although the flow was high for both for the month. The Annual Certification for the WWTP has

been submitted to DEC and he has contacted DOT to try to get the Park Ave. bridge inspected again.

COMMITTEE REPORTS:

Trustee Campbell stated he assisted the DPW in creating the portable light for leftover LEDs from the ice rink. He stated he may try to research leasing a dump truck in the near future.

Trustee DeMarco – Stated she attended the Champlain Canal is expecting to receive some assistance from a representative from Waterford for our portion of the trail. Project Backboard had a meeting on 3/12/19 and the next meeting will be 4/8/19 at 6:30 pm. She stated she has been researching some investment opportunities for the Village and provided some handouts for the Board to review.

Trustee Wood-Zeno – Absent

VILLAGE ATTORNEY – No report at this time

TREASURER REPORT

Voucher Totals By Account for the month

“A” General Fund	\$ 39,097.96
“F” Water Fund	\$ 5,065.51
“G” Sewer Fund	\$ <u>7,833.41</u>
TOTAL	\$ 51,996.94

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustments as presented below made by Trustee Campbell, seconded by Trustee Basile
Motion carried 3-0

Budget Adjustments March 2019

Increase A.8160.400 Refuse/Disposal Contractual by \$500.00 to cover costs of roll off dumpster.

Increase A.5142.100 Snow Removal Personal Service by \$2000.00 to keep proper track of overtime pay for snow removal/ice and plowing.

Transfer \$3000.00 from G.8130.412 Sewer Treatment and Disposal Chemicals to G.8110.420 Sewer Admin. Professional Service for WWTP coverage thru May 2019.

Transfer \$500.00 from A.1450.400 Election Contractual to A.1490.400 Public Works Admin. Contractual to cover SMART Goals workshop for the DPW in February 2019 per Mayor Wood-Shaw.

Transfer \$4500.00 from G.8120.402 Sanitary Sewers I&I Removal to G.8130.408 Sewage Treatment County Disposal to cover sewage disposal at the County.

Transfer \$200.00 from A.1620.409 Buildings Gas & Oil to A.1910.400 Unallocated Insurance to cover putting the 2005 Ford Truck back on the road.

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell
Motion carried 3-0

Terri Gifford stated she would like to clear up any misconceptions regarding perceptions of her article about the Women’s March in Washington, DC. She distributed copies of the article. She stated she tried to just report what she saw while in attendance and not her personal opinions.

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell
Motion carried 3-0

NEW BUSINESS

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
March 19, 2019**

**Resolution SEQRA Lead Agency Designation
Subdivision Application – 1223 Hudson Avenue**

Motion By: Trustee Basile
Seconded By: Trustee Campbell

WHEREAS, John LeClaire who is the owner of .99± acres of land at 1223 Hudson Avenue in the Village of Stillwater (Tax Map No.: 244.9-1-3) is proposing to subdivide the property into two parcels containing .49± acres (Lot 1), 0.50± acres (Lot 2). The current property is vacant with the exception of a garage structure that will be demolished; and

WHEREAS, the proposed action is an Unlisted action pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4; and

WHEREAS, the applicant has prepared and completed a Short Environmental Assessment Form (EAF); and

WHEREAS, the Board of Trustees of the Village Stillwater desires to appoint itself as lead agency under SEQRA; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby designates itself as the Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR § 617.6, for the review and evaluation of the application; and

BE IT FURTHER RESOLVED THAT, the Board Trustees of the Village of Stillwater hereby authorizes the circulation of the Lead Agency Agreement to Involved and Interested Agencies, indicating the Village Board’s intention to serve as Lead Agency, including circulating Part 1 of the Short Environmental Assessment Form (EAF); and

BE IT FURTHER RESOLVED, that the Board will hold a public hearing on the proposed application and environmental review thereof on April 16, 2019 at 7:00 PM; and

BE IT FURTHER RESOLVED, that the Village Mayor and Clerk are directed to prepare such notifications, publications and referrals as required by General Municipal Law §§ 239-m, 239-n, 239-nn and SEQRA.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	<u> X </u>	_____	_____	_____

Trustee Campbell	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Trustee Wood-Zeno	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Mayor Wood-Shaw	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on March 19, 2019.

Mayor Wood-Shaw stated plans and information have been received from BDC Group regarding a proposed apt. complex at 19 Colonial Road. The information was just received earlier that day and the Board is not ready to discuss yet. Trustee Zeno will take the lead on the project discussions. The Mayor asked the Village Attorney and Village Engineer to review for discussion during the April meeting.

OLD BUSINESS

Trustee Basile stated he has been reviewing the Fire House and is proposing three options

OPTION 1: REPAIR EXISTING

- Utilize existing
- Make repairs utilizing Fund Balance

Option 2: TEAR DOWN EXISTING AND BUILD NEW AT PRESENT SITE

- Find temporary offices for Village
- Move Trucks to DPW
- Hire Architect and design new Village offices and fire house on present property
- Demolish Village Building
- Construct new Village offices and fire house on present property
- Finance by debt

OPTION 3: BUILD NEW AT DIFFERENT LOCATION

- Hire Architect and design new fire house at different location
- Select new location based on design
- If property not presently owned by Village purchase new site
- Construct new fire house at new location
- Decide what to do with vacated space in present building
- Make Repairs to existing building
- Finance by debt

MOTION for the Board to approve the issuance of a Request For Proposal, to be issued to Architectural Firms experienced in firehouse designs, to prepare a scope and cost for a new Stillwater Firehouse and to identify possible locations made by Trustee Basile, seconded by Trustee Campbell

Motion carried 3-0

MOTION to hire SKIP’s Electric to perform safety upgrades to the Municipal Building, not to exceed \$6000.00, made by Trustee Basile, seconded by Trustee Campbell

Motion carried 3-0

MOTION to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Basile

Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Campbell, seconded by Trustee Basile
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 2/19/2019 made by Trustee Basile, seconded by Trustee Campbell
Motion carried 3-0

MOTION to adjourn to executive session for legal advice on personnel matters made by Trustee Campbell, seconded by Trustee Basile
Motion carried 3-0

MOTION to exit executive session for legal advice on personnel matters made by Trustee Basile, seconded by Trustee Campbell
Motion carried 3-0

Village Board approved settlement offer for a former employee's wage claim.

MOTION to adjourn made by Trustee Basile, seconded by Trustee Campbell
Motion carried 3-0

Meeting adjourned 9:00 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer