

REGULAR MEETING -BOARD OF TRUSTEES- AUGUST 20, 2019-6:00 P.M.

PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE TIMOTHY CAMPBELL - ABSENT, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO – Absent
DEPUTY CLERK – BARBARA PONZILLO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - Absent
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ

Public Attendance – 8

The meeting began with The Pledge of Allegiance and a moment of silence.

CORRESPONDENCE – The Village has volunteered to host children’s games for the Fall Festival this year on Saturday October 26th from 12:00 - 4:00 pm. The theme this year will be Scooby doo and the Village officials will lead the parade.

FIRE DEPARTMENT CHIEF: There were 4 alarms, 3 drills and one event during the month. The Chief asked to accept new member Alexander Gvozdov.

MOTION to approve Alexander Gvozdov be approved as a new member of the Newland Wood Fire Dept. made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

MOTION to permit Newland Wood Fire Company to perform their Annual Tag Day for 8/31/19 and 9/1/19 made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

FIRE MARSHALL – Laurence Case stated completed 1 inspection at the Stillwater Library and they are working on being up to code. Many other property owners have called to schedule the inspections. There are 22 properties on the North end of the Village to be inspected.

DPW – Matt R. stated the crew cleaned catch basins, top soiled and installed sod at the splash pad, and the new Cannon Park clock has been installed. Repaired the seal at one of the elevation valves at the Hillside tank. Culvert pipe on Ferry Lane has been cleaned out and is running better.

The Mayor thanked Matt and John Basile for their expertise and quick action during the recent water break at the County level. They reacted with precision and it was handled wonderfully, and she was very impressed. She also thanked the residents for conserving water during the break as it could have been much worse. Mayor Wood-Shaw also stated we will hold a grand opening of the splash pad when all is complete.

BCO – (Report on file) There were 4 permits, 7 inspections and multiple calls returned during the month.

ENGINEERING – The monthly reports were reviewed, and no compliance issues were noted with either system. (Report on file)

MOTION to move ahead with water grant application with Adirondack Mountain Engineering made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

COMMITTEE REPORTS:

Trustee Basile described the Saratoga County Water Authority water break and how we handled the situation. He also stated the Fire Dept. committee has met twice and we are trying to see if we can do the current work on our own. We have met with a company named Morton and Adirondack Mtn Engineering to keep the costs down. I am also working on the LED conversion.

Trustee DeMarco – Gave an update on the basketball courts, awaiting on numbers from the paver.

MOTION to purchase toddler play equipment for the Major Dickinson Park, not to exceed \$700.00 made by Trustee DeMarco, seconded by Trustee Zeno
Motion carried 3-0

Trustee Campbell – Absent

Trustee Zeno – We are still waiting on the traffic study for the Colonial Road Apts in the next 60 days. The building and planning committee meets every month and Jeff Miller highlights a business on facebook every week, it is called experience Stillwater. The farmers market has been a success.

VILLAGE ATTORNEY – No report at this time

TREASURER REPORT

Voucher Totals By Account for the month

“A” General Fund	\$ 24,239.34
“F” Water Fund	\$ 7,166.65
“G” Sewer Fund	\$ <u>7,835.62</u>
TOTAL	\$ 39,241.61

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

Patrick Nelson asked about being able to sell tomatoes at the farmers market. The Mayor advised him to contact Autumn Carpenter.

MOTION to close the floor to the public and press made by Trustee Zeno, seconded by Trustee Basile
Motion carried 3-0

NEW BUSINESS

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
August 20, 2019**

Resolution for Public Hearing to Set Sewer Rents and Charges

Motion By: Trustee Basile
Seconded By: Trustee Zeno

WHEREAS, pursuant to Local Law No. 1 of 2013, the Village is authorized to set sewer rents and charges by resolution after a public hearing, which comprise of separate charges billed to sewer users for (i) Debt Service and (ii) Operational and Maintenance; and

WHEREAS, there is positive fund balance relative to the Debt Service on the Village’s sewer system due to increases in revenue from other sources and the end of certain loan payments on capital projects related to the Village’s wastewater treatment plant. As a result, the present collection of funds now exceeds the amount required to service the sewer debt; and

WHEREAS, the Board of Trustees wishes to consider the annual Debt Service charge for insider users from \$1.20 per \$1,000 assessed value to \$0.90 per \$1,000 assessed value. One-half of the annual Debt Service charge is billed on a biannual sewer bill; and

WHEREAS, due to the increased costs to operate and maintain the Village’s sewer system, the fund balance relative to Operation and Maintenance of the sewer system is insufficient to cover budgeted costs; and

WHEREAS, the Board of Trustees wishes to consider the annual Operation and Maintenance charge for insider users from \$4.50 per 1,000 gallons of water consumed to \$5.00 per \$1,000 gallons of water consumed;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby directs that the Village Clerk schedule a public hearing to set sewer rents and charges to be held at 7:00 p.m. on September 17, 2019 in the Village Board Room.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	<u>X</u>	_____	_____	_____
Trustee Campbell	_____	_____	_____	<u>X</u>
Trustee DeMarco	<u>X</u>	_____	_____	_____
Trustee Wood-Zeno	<u>X</u>	_____	_____	_____
Mayor Wood-Shaw	<u>X</u>	_____	_____	_____

MOTION to approve the above resolution made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

MOTION to amend the above resolution as shown made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on August 20, 2019.

Trustee Basile explained the proposed changes with a history of the explanation. It was decided more research would be done in preparation of the public hearing

MOTION to authorize the Mayor and Flatley Read to make a grant application on behalf of the Village to the NYS Hudson Valley Greenway for the funding of a new walking tour guide and kiosks promoting Stillwater’s historical heritage made by Trustee Zeno, seconded by Trustee Basile
Motion carried 3-0

OLD BUSINESS

Trustee Zeno reminded the DPW that the lines at Stewarts must be repainted and new no parking signs need to be installed.

MOTION to approve the purchase of fencing for the Splashpad, not to exceed \$4000, with a gate and a lock made by Mayor Wood-Shaw, seconded by Trustee Basile
Motion carried 3-0

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

MOTION to approve the Treasurer’s report made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 7/16/2019 made by Trustee Zeno, seconded by Trustee Basile
Motion carried 3-0

MOTION to enter executive session for attorney advice on contractual issues made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

MOTION to exit executive session for attorney advice on contractual issues made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

MOTION to adjourn made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

Meeting adjourned 7:35 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer