

REGULAR MEETING -BOARD OF TRUSTEES- MAY 20, 2025-6:15 P.M. – VILLAGE HALL- 662 HUDSON AVENUE, PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE JEFF STEWART, TRUSTEE SUE CUNNINGHAM
CLERK TREASURER – SHERISTIN TEDESCO
DEPUTY CLERK – CYNTHIA COWIN
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER: ED HERNANDEZ

Public Attendance - 1

The meeting began with The Pledge of Allegiance

SPECIAL GUEST – Melany Putnam - NYSEG Representative gave a presentation on the installation of NYSEG Smart Meters. This will be occurring in the Village in July and August. NYSEG will be replacing all electric meters with smart meters. You will receive a postcard in the mail roughly 4 weeks before the scheduled install and a robocall a few days prior. All workers will have badges. The NYSEG workers will have green badges and the contractor badges will be burnt orange. Do not let anyone into your house without a badge. You may go to the NYSEG website for many informational videos. [Installation - NYSEG](#)

CORRESPONDENCE – The Mechanicville/Stillwater Elks invited the VB to their Flag Day Ceremony on 6/11/2025 at 6:30 PM

FIRE DEPARTMENT CHIEF: (Report on file) There were 4 alarms, 4 training drills and one event during the month.

DPW – (Report on file)

CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES – (Reports on file)

ENGINEERING – (Report on file)

MAYOR UPDATE: There is a Firehouse Upgrade and Restoration raffle with tickets being \$25 each and a fundraising cornhole tournament on 5/31/2025. There will be another Village Connection meeting in June. More information was discussed regarding the events for 12/5/2025 and the Village Winter Festival. Slick Fiber, an alternative internet option, will be coming to the Village of Stillwater and an email has been sent to gather more information.

TRUSTEE UPDATES: None at this time

Voucher Totals by Account	
5/20/2025	
“A” General Fund	\$ 25,424.59
“F” Water Fund	\$ 4,848.46
“G” Sewer Fund	\$ 14,433.42
TOTAL	\$ 44,706.47

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports provided to all board members

MOTION to forgive 10,500 gallons, sewer portion only, of 10/1/2025 water bill for Michael Lambiase, Customer #555003 – 3 Yorktown Lane per email request dated 4/22/25 for filling of a pool made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

MOTION to forgive 15,000 gallons, sewer portion only, of 10/1/2025 water bill for Rick Brady, Customer #560009 – 9 Carpenter Place per email request dated 5/03/25 for filling of a pool made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

MOTION to credit the 10/1/2025 water bill for Philip Ruscitti Customer #520064, 64 Colonial Road for \$7.14 for a misread of a meter in March 2025, per email request dated 4/29/2025 made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

MOTION to approve the budget adjustments as presented to the Board made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

Increase A.1620.403 Buildings Electricity by \$3,000.00 to cover electricity costs
Increase A.3410.400 Fire Department Contractual by \$1500.00 to cover the Know Box Licensing Annual Fees
Increase A.1410.400 Clerk Contractual by \$250.00 to cover supplies
Increase A.5132.404 Garage Equipment Repair by \$4000.00 to cover DPW
Increase A.5132.401 Garage Shop Supplies by \$500.00 to cover supplies
Increase A.1620.409 Buildings Gas and Oil by \$2,000.00
Increase A.3410.409 Fire Dept. Gas and Oil by \$2,000.00
Increase G.8110.420 Sewer Admin. Professional Service by \$800.00 to cover WWTP Operator Staffing
Increase G.8130.408 Sewage Treatment/Disposal by \$1000.00 to cover sewer disposal at the county plant
Increase A.1210.400 Mayor Contractual by \$300.00 to cover ink for printer
Increase G.8120.403 Sanitary Sewers Electricity by \$2000.00 to cover electric at the sewer plant
Increase G.8130.402 Sewage Treat/Disposal Telephone by \$6.00 to cover sewer plant land line

NEW BUSINESS

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 20, 2025**

Approving Contract for Sewer Plant Emergency Repairs

Motion by: Trustee DeMarco
Seconded by: Trustee Nelson

WHEREAS, the Board of Trustees has reviewed the proposed contract with Kubricky Construction Corp. (the “Contractor”) dated April 30, 2025 for the emergency repair work of certain equipment at the Village’s sewer plant on Rundel Lane with a total bid price of \$349,100.00.

NOW THEREFOR BE IT RESOLVED, that the Board of Trustees for the Village of Stillwater hereby approves the award of the contract for the emergency repairs to the Village’s sewer plant to Kubricky Construction Corp. and authorizes the Village Mayor to execute the proposed contract dated April 30, 2025; and

IT IS FURTHER RESOLVED, that the Contractor shall comply with all applicable prevailing wage rates and reporting requirements required by the NYS Department of Labor.

VOTE:	YES	NO	ABSENT
Trustee Cunningham	<u> X </u>	<u> </u>	<u> </u>
Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>
Trustee Stewart	<u> X </u>	<u> </u>	<u> </u>
Mayor Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on May 20, 2025.

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 20, 2025**

Village Fee Schedule

Motion By: Trustee Stewart
Seconded By: Trustee Nelson

WHEREAS, the Board of Trustees desires to amend the Village Fee Schedule.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby amends and adopts the attached Fee Schedule effective immediately

VOTE:	YES	NO	ABSENT
Trustee Cunningham	<u> X </u>	<u> </u>	<u> </u>
Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>
Trustee Stewart	<u> X </u>	<u> </u>	<u> </u>
Mayor Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>

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RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 20, 2025**

Resolution Adopting Pro-Housing Communities Pledge

Motion By: Trustee Nelson
Seconded By: Mayor Wood Zeno

WHEREAS, the Board of Trustees believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels and every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant.

NOW, THEREFORE, IT IS HEREBY RESOLVED that Board of Trustees of the Village of Stillwater, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

- 1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
- 2. Adopting policies that affirmatively further fair housing.
- 3. Incorporating regional housing needs into planning decisions.
- 4. Increasing development capacity for residential uses.
- 5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

VOTE:	YES	NO	ABSENT
Trustee Cunningham	<u> X </u>	<u> </u>	<u> </u>
Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>

Trustee Stewart	<u> X </u>	<u> </u>	<u> </u>
Mayor Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>

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RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 20, 2025**

Approving Purchase of Audio Equipment

Motion By: Trustee Nelson
Seconded By: Trustee DeMarco

WHEREAS, the Board of Trustees desires to purchase certain microphones and speaker audio equipment for use at the Village Hall; and

WHEREAS, three written quotes were obtained from Guitar Center, Parkway Music and Sweetwater, copies of which are attached to this resolution, and reviewed by the Board of Trustees pursuant to the Village’s Procurement Policy.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby approves the purchase of audio equipment in an amount of \$3,409.16 from Parkway Music per the quote dated April 14, 2025.

VOTE:	YES	NO	ABSENT
Trustee Cunningham	<u> X </u>	<u> </u>	<u> </u>
Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>
Trustee Stewart	<u> X </u>	<u> </u>	<u> </u>
Mayor Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>

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RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 20, 2025**

Approving Contract for Asphalt Paving of Revolution Park

Motion By: Trustee DeMarco
Seconded By: Trustee Nelson

WHEREAS, the Board of Trustees desires to pave the parking area at Revolution Park and three written proposals were obtained from Capital District Services Asphalt Paving in the amount of \$6,100.00; Richard’s Paving Inc., in the amount of \$8,500.00; and The Asphalt Doctor Inc., in the amount of \$11,000.00; copies of which are attached to this resolution and which have been reviewed by the Board of Trustees pursuant to the Village’s Procurement Policy. Each contractor is providing labor at prevailing wages.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby approves the award of the contract for the paving of the parking areas at Revolution Park to Capital District Services Asphalt Paving in an amount of \$6,100.00 per the attached proposal.

VOTE:	YES	NO	ABSENT
Trustee Cunningham	<u> X </u>	<u> </u>	<u> </u>
Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>	<u> </u>
Trustee Stewart	<u> X </u>	<u> </u>	<u> </u>
Mayor Wood-Zeno	<u> X </u>	<u> </u>	<u> </u>

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BCO Laurence Case presented a shared services option with Schuylerville for BCO and Fire Marshall services. It was decided Mayor Wood Zeno would contact the Mayor of Schuylerville to discuss.

OLD BUSINESS

MOTION to Open the Floor to the Public and Press made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Cunningham, seconded by Trustee Nelson
Motion carried 4-0

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to approve the Treasurer's Report made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/15/2025 made by Trustee Cunningham, seconded by Trustee Nelson
Motion carried 4-0,

MOTION to adjourn to executive session at 7:49 PM to consult with the Village Attorney on legal matters made by Trustee Cunningham, seconded by Trustee Nelson
Motion carried 4-0.

MOTION to exit executive session at 8:03 PM to consult with the Village Attorney on legal matters made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to authorize a deposit of \$950.00 to secure the white limo for two horses which seats 6 people for the Winter Festival in December 2025 made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to adjourn at 8:04 PM made by Trustee DeMarco, seconded by Trustee Cunningham
Motion carried 4-0

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer