

REGULAR MEETING -BOARD OF TRUSTEES- JUNE 17, 2025-6:15 P.M. – VILLAGE HALL- 662 HUDSON AVENUE, PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO - ABSENT, TRUSTEE PATRICK NELSON, TRUSTEE JEFF STEWART, TRUSTEE SUE CUNNINGHAM  
CLERK TREASURER – SHERISTIN TEDESCO  
DEPUTY CLERK – CYNTHIA COWIN  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH  
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE  
ATTORNEY: JAMES PELUSO  
FIRE CHIEF: TONY CONTI  
ENGINEER: ED HERNANDEZ

Public Attendance - 24

The meeting began with The Pledge of Allegiance

**SPECIAL GUEST** – Dave Meager – Amsure Insurance – Mr. Meager reviewed the Village Insurance with a 6% increase over the previous year because of the addition of the new village hall. The Village has an umbrella style policy.

**CORRESPONDENCE** – An apology letter was received from the boy who took the pylon cones from Major Dickinson Park after the Memorial Day parade. NYSEG sent notification they will be doing tree clearing work throughout the Village.

**FIRE DEPARTMENT CHIEF:** (Report on file) There were 5 alarms, 4 training drills and 3 events during the month.

**DPW** – (Report on file)

Paving will happen Monday 6/23/2025 at Revolution Park.

**CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES** – (Reports on file)

**ENGINEERING** – (Report on file)

**MAYOR UPDATES:**

Mayor Wood Zeno discussed the shared services with Schuylerville for Code Enforcement. The Village will pay the same salary, but we will share costs of annual training.

**MOTION** to consider a shared services agreement for code enforcement, after attorney review, made by Trustee Cunningham, seconded by Trustee Nelson  
Motion carried 4-0

The Village IT company, Edmunds, notified us they will be discontinuing IT services in 2027.

The Winter Fest is in the planning stages.

**TRUSTEE UPDATES:** Trustee Nelson stated the new microphone system is up and running.

**SPECIAL GUEST** – Lee Wiley – 6 Campbell Road, Outside Sewer User Hook up Request  
Mr. Wiley stated he has pursuing this for a long time. The Village engineer, explained it is a possible request, but it could be costly for him to hook up. It needs to be reviewed further.

Voucher Totals by Account Year End 5/31/2025	
"A" General Fund	\$ 17,350.08
"F" Water Fund	\$ 7,361.65
"G" Sewer Fund	<u>\$ 1,536.67</u>
TOTAL	\$ 26,248.40
Voucher Totals by Account 6/17/2025	

"A" General Fund	\$ 11,230.33
"F" Water Fund	\$ 1,103.91
"G" Sewer Fund	<u>\$ 6,261.22</u>
TOTAL	\$ 18,595.46

Village Taxes billed for June 1 were \$533,039.22, which included \$111,528.29 of water/sewer relevys and which 13% have been collected to date

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports provided to all board members

**MOTION** to forgive 7,000 gallons, sewer portion only, of 10/1/2025 water bill for Adam and Jessica Archer, Customer #70008 – 7 Yorktown Lane per email request dated 5/23/25 for filling of a pool made by Trustee Nelson, seconded by Trustee Stewart  
Motion carried 4-0

**MOTION** to forgive 15,000 gallons, sewer portion only, of 10/1/2025 water bill for Bill Williams, Customer #550001 – 1 Independence Row per email request dated 6/15/25 for filling of a pool made by Trustee Nelson, seconded by Trustee Stewart  
Motion carried 4-0

**MOTION** to approve the budget adjustments as presented to the Board made by Trustee Nelson, seconded by Trustee Stewart  
Motion carried 4-0

Budget Adjustments June 2025  
Increase A.1620.404 Buildings, Equipment Repair by \$500.00 to cover 662 Door ringers and wheelchair lift parts  
Increase G.8130.403 Sewage Treatment Disposal Electricity by \$52.00 to cover sewer electricity  
Increase A.5010.408 Street Admin. Uniforms by \$200.00 for shirts and sweatshirts for new DPW employee  
Increase A.1490.400 Public Works Admin. Contractual by \$100.00 to cover Ian Raydo’s WWTP operator test  
Increase A.1490.400 Public Works Admin. Contractual by \$100.00 to cover new employee drug testing  
Increase A.1620.401 Building Supplies by \$3409.16 to cover the microphones and corresponding equipment for Village Hall  
Increase G.8130.404 Sewage Treatment/Disposal Equipment Repair by \$2100 to cover sewer repair parts  
Increase A.6510.400 Hometown Hero Banners by \$1000.00 to cover banner expense  
Increase A.5010.408 Street Admin. Uniforms by \$605.00 for uniforms for new DPW employee

**MOTION** to Open the Floor to the Public and Press made by Trustee Stewart, seconded by Trustee Cunningham  
Motion carried 4-0

Mr. Ross Barber – 61 Ferry Lane spoke to the gate being closed on Ferry Lane and requested it be opened. He reviewed some history of the lane and presented a petition he created with multiple signatures from lane residents requesting the gate be left open. He reviewed the emails between himself and members of the board leading back from last year.

Mayor Wood Zeno stated having the gate kept close is a liability issue.

Many options were discussed.

The residents of Ferry Lane were reminded that their access ends with their property line. There has always been no trespassing at the end of the lane. The only people that have access to the end of the lane are village employees and staff.

Bill Saunders – 69 Ferry Lane requested a “No Outlet” sign be placed at the top of Ferry Lane.

Mayor Wood Zeno stated the sign has been ordered.

Wayne Jurgensen – 23 Ferry Lane requested the gate at the end of Ferry Lane be opened for the garbage companies to turn around.

Elise Foster – Casella Representative stated they are working on an agreement with the Village.

Kelsey Harmon – Twin Bridges representative explained the small truck is only to be used in the city of Saratoga Springs and not cost effective for the Village of Stillwater.

Kevin Flanagan – 40 Ferry Lane stated he was worried about losing services on Ferry Lane.

The Village Board stated they will take it all under advisement.

Mr. Wiley stated he helped to do the wiring in this building when he was a young child.

**MOTION** to close the floor to the public and press made by Trustee Cunningham, seconded by Trustee Stewart  
Motion carried 4-0

**NEW BUSINESS**

**RESOLUTION**

**VILLAGE BOARD OF TRUSTEES  
VILLAGE OF STILLWATER  
June 17, 2025**

**Approving Change of Occupancy for 691 Hudson Ave**

Motion By: Trustee Cunningham  
Seconded By: Trustee Nelson

**WHEREAS**, the owners of 691 Hudson Ave in the Village of Stillwater have submitted an application for a change of occupancy from “bed and breakfast” occupancy to “hotel” occupancy; and

**WHEREAS**, the purpose of the requested change in occupancy is to permit the serving of more than one meal per day to lodging guests; and

**WHEREAS**, the applicant has submitted a Short Environmental Assessment Form, which the Board of Trustees has duly reviewed; and

**WHEREAS**, the Board of Trustees finds that the proposed change of occupancy will not substantially alter the use of the property; and

**WHEREAS**, the Board of Trustees finds that the proposed action is a Type II Action under the State Environmental Quality Review Act (“SEQRA”), 6 NYCRR Section 617.5(18) because it does not involve any substantial change in the use or reuse of the property and does not exceed any of the thresholds in SEQRA Part 617.4; and further finds that the proposed action shall not have any significant adverse impacts on the environment.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Stillwater hereby approves the application to change the occupancy of 691 Hudson Avenue from “Bed and Breakfast” to “Hotel.”

<b>Voting:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Cunningham	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Trustee DeMarco	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Trustee Nelson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Trustee Stewart	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Mayor Wood-Zeno	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on June 17, 2025.

**OLD BUSINESS**

**MOTION** to approve the audit claims for the month made by Trustee Cunningham, seconded by Trustee Nelson  
Motion carried 4-0

**MOTION** to approve the Treasurer's Report made by Trustee Stewart, seconded by Trustee Nelson  
Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 5/20/2025 made by Trustee Stewart, seconded by Trustee Cunningham  
Motion carried 4-0,

**MOTION** to adjourn to executive session at 7:29 PM to consult with the Village Attorney on legal matters made by Trustee Cunningham, seconded by Trustee Nelson  
Motion carried 4-0.

**MOTION** to exit executive session at 7:54 PM to consult with the Village Attorney on legal matters made by Mayor Wood Zeno, seconded by Trustee Stewart  
Motion carried 4-0

**MOTION** to authorize the Mayor to enter into an agreement, to be prepared by counsel, for the installation of a lock box on Ferry Lane to allow service providers access made by Mayor Wood Zeno, seconded by Trustee Nelson  
Motion carried 4-0

**MOTION** to adjourn at 7:56 PM made by Trustee Cunningham, seconded by Trustee Nelson  
Motion carried 4-0

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer