

REGULAR MEETING -BOARD OF TRUSTEES- JULY 17, 2025-6:15 P.M. – VILLAGE HALL- 662 HUDSON AVENUE, PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON - ABSENT, TRUSTEE JEFF STEWART, TRUSTEE SUE CUNNINGHAM - ABSENT  
CLERK TREASURER – SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH  
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE  
ATTORNEY: JAMES PELUSO  
FIRE CHIEF: TONY CONTI  
ENGINEER: ED HERNANDEZ - Absent

Public Attendance - 3  
The meeting began with The Pledge of Allegiance

**CORRESPONDENCE** – None

**FIRE DEPARTMENT CHIEF:** (Report on file) There were 5 alarms and 6 training drills during the month.

**DPW** – (Report on file)

**CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES** – No reports provided

**ENGINEERING** – (Report on file)

**MAYOR UPDATES:** The Village Engineer, Ed Hernandez, submitted his official retirement notice for December 2025. The Mayor stated she will be issuing and RFP for a replacement. The next winter festival meeting is on 8/14/25. There will be discussion regarding private usage of Revolution Park and reservation requirements in the coming months. The Canal Buoy Boat is on schedule be to received sometime later this year after certain requirements have been met. The Comprehensive Plan needs to be updated and that will be worked on. The Library is hosting a “Summer Stroll Scavenger Hunt”. The Mayor stated she will also be working to get bundled spectrum pricing and look for opportunities for revenue for cell towers on our water tanks.

**TRUSTEE UPDATES:** None at this time

Voucher Totals by Account Year End 7/15/2025	
“A” General Fund	\$ 25,271.25
“F” Water Fund	\$ 52,710.81
“G” Sewer Fund	<u>\$ 4,723.90</u>
TOTAL	\$ 82,705.96

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports provided to all board members

**MOTION** to accept the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Trustee Cunningham and Trustee Stewart based on their Record of Activities made by Mayor Wood Zeno, seconded by Trustee Stewart  
Motion carried 3-0

**MOTION** to forgive 11,780 gallons, sewer portion only, of 10/1/2025 water bill for Allen Look, Customer #520088 – 88 Colonial Road per email request dated 6/18/25 for filling of a pool made by Trustee DeMarco, seconded by Trustee Stewart  
Motion carried 3-0

**MOTION** to reimburse the Green Pelcher family of 6 Hayner Road for lavender plants accidentally weed whacked by the DPW, not to exceed \$40.00, made by Trustee Stewart, seconded by Trustee DeMarco  
Motion carried 3-0

**MOTION** to Open the Floor to the Public and Press made by Trustee DeMarco, seconded by Trustee Stewart  
Motion carried 3-0

**MOTION** to close the floor to the public and press made by Trustee DeMarco, seconded by Trustee Stewart  
Motion carried 3-0

**NEW BUSINESS**

**RESOLUTION**

**VILLAGE BOARD OF TRUSTEES  
VILLAGE OF STILLWATER  
July 15, 2025**

**Approving Shared Services Agreement with Village of Schuylerville for  
Code Enforcement and Fire Inspection Services**

Motion By: Trustee DeMarco  
Seconded By: Trustee Stewart

**WHEREAS**, General Municipal Law 119-o authorizes municipalities to enter into agreements for shared services and joint performance of municipal functions; and

**WHEREAS**, the Village of Stillwater and Village of Schuylerville wish to share services of qualified individuals to perform building code enforcement and fire safety inspection services in an efficient, cost-effective and coordinated manner; and

**WHEREAS**, the Board of Trustees of the Village of Stillwater has duly reviewed and considered the proposed “Shared Services Agreement for Code Enforcement and Fire Inspection Services with the Village of Schuylerville,” a copy of which is attached to this resolution; and

**WHEREAS**, the Board of Trustees hereby finds that the shared services agreement is in the best interests of the Village of Stillwater, which agreement shall, among other provisions, be for a period of one year, automatically renew annually, and be subject to cancellation by either party on thirty (30) days written notice.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Stillwater authorizes Mayor Wood-Zeno to execute the attached Shared Services Agreement for Code Enforcement and Fire Inspection Services with the Village of Schuylerville.

<b>Voting:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Cunningham	_____	_____	_____	<u>  X  </u>
Trustee DeMarco	<u>  X  </u>	_____	_____	_____
Trustee Nelson	_____	_____	_____	<u>  X  </u>
Trustee Stewart	<u>  X  </u>	_____	_____	_____
Mayor Wood-Zeno	<u>  X  </u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on July 15, 2025.

**RESOLUTION**

**BOARD OF TRUSTEES  
VILLAGE OF STILLWATER  
July 15, 2025**

**Resolution Appointing Code Enforcement Officer**

Motion By: Trustee Stewart  
Seconded By: Trustee DeMarco

**WHEREAS**, the Village of Stillwater has entered into a “Shared Services Agreement for Code Enforcement and Fire Inspection Services with the Village of Schuylerville; and

**WHEREAS**, Laurence Case has been serving as the Village’s Code Enforcement Officer and Bureau Chief of Fire Services; and

**WHEREAS**, Mr. Case is willing to continue serving as the Bureau Chief of Fire Services, and also to serve as a Code Enforcement Inspector on a part-time basis as needed; and

**WHEREAS**, John McBride is willing to serve as the Village’s Code Enforcement Officer, and also to

serve as a Fire Inspector on a part-time basis as needed.

**NOW, THEREFORE BE IT RESOLVED**, that John McBride is hereby appointed Code Enforcement Officer of the Village of Stillwater effective August 1, 2025 (and for the remainder of the calendar year term through December 31, 2025); and

**IT IS FURTHER RESOLVED**, that Mr. Case shall continue to serve as Bureau Chief of Fire Services of the Village of Stillwater; and

**IT IS FURTHER RESOLVED**, that Mr. John McBride is hereby appointed to serve as a Fire Inspector on a part-time basis as needed; and Mr. Case is hereby appointed to serve as a Code Enforcement Officer on a part-time basis, as needed.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
Trustee DeMarco	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Trustee Nelson	<u>          </u>	<u>          </u>	<u>          </u>	<u>  X  </u>
Trustee Stewart	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Mayor Wood-Zeno	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on July 15, 2025.

**OLD BUSINESS**

**MOTION** to approve the audit claims for the month made by Trustee Stewart, seconded by Trustee DeMarco  
Motion carried 3-0

**MOTION** to approve the Treasurer’s Report made by Trustee DeMarco, seconded by Trustee Stewart  
Motion carried 3-0

**MOTION** to approve the minutes from Regular Meeting dated 6/17/2025 made by Trustee Stewart, seconded by Trustee DeMarco  
Motion carried 3-0,

**MOTION** to adjourn at 6:42 PM made by Trustee DeMarco, seconded by Trustee Stewart  
Motion carried 3-0

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer