

**REGULAR MEETING -BOARD OF TRUSTEES- JANUARY 20, 2026-6:15 P.M. – VILLAGE HALL- 662 HUDSON AVENUE, PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE JEFF STEWART, TRUSTEE SUE CUNNINGHAM
CLERK TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: JOHN MCBRIDE
FIRE BUREAU CHIEF: LAURENCE CASE
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER: ED HERNANDEZ - Absent**

Public Attendance – 6

The meeting began with The Pledge of Allegiance

Joe Zecca presented a proposed 4-unit maximum new construction building at 1033 Hudson Ave. Specs were discussed and it was preliminarily approved with proper engineered drawings and applications submitted in the future.

Jeremy Vanwormer presented a proposed 4-unit addition to the existing structure at 915 Hudson Ave. It was determined it was preliminarily approved with proper engineered drawings and applications submitted in the future. Also noted ****It has to stay one structure, so must be connected by a carport****

CORRESPONDENCE – A SPAM alert was received.

A car has hit the pole by Sunoco, we are awaiting the police report for reimbursement.

Safes have been moved to the water plant.

The FD will get the thermostats updated with the help of the DPW.

The Mayor reported a steam jenny was purchased for the DPW under her grant of approval at a cost of \$3,995.00.

Saratoga Hills meter—DPW to provide labor costs and new invoice will be generated for the cost of the meter and labor for the Town to reimburse the Village.

AEDs need to be installed by the DPW

Durham barn fire used 50K gallons of Village Water. Issue with Ladder Truck and water usage. Meeting to be scheduled with Town, Arvin Hart, Newland Woods and Village to understand potential problems.

FIRE DEPARTMENT CHIEF: (Report on file) There were 2 alarms, 3 training drills and 1 event during the month.

DPW – (Report on file)

Matt Rifenburgh supplied 2 quotes for a new generator for the DPW Building. One was one phase for \$13,675 and the other was three phase for \$23523.

MOTION to approve the purchase of a single-phase generator for the DPW building, not to exceed \$13,675.00, made by Trustee DeMarco, seconded by Trustee Cunningham
Motion carried 4-0

CODE ENFORCEMENT OFFICER – (Report on file)

BUREAU OF FIRE SERVICES – (Report on file)

Laurence Case spoke on a tin garage purchase opportunity that was presented to him to store Bureau of Fire Services equipment at the old water plant.

MOTION to approve the purchase of a garage for the Fire Bureau Services, not to exceed \$3,000.00, made by Trustee Stewart, seconded by Trustee Nelson
Motion carried 4-0

Knox Boxes are ready to go.

The FD building needs updates, Sara Kipp will work on grant opportunities.

MAYOR UPDATES - She will contact LaBella for grant opportunity information. It was discussed that "Reserved for wedding" signs can be put at Revolution Park during the day of the ceremony, to last for half an hour. NYMIR made some recommendations that we will be following in the insurance review. The heat bill was \$9700 for this month alone, so it was agreed in all non-necessary areas the heat will be lowered. The FD Retirement Workshop will be 2/23/2026 at 1:00 PM at Village Hall. New resident packages are being developed. Mayor Judy thanked Donnelly Construction for the sign for the winter festival.

TRUSTEE NELSON stated he did not have much luck with asking Saratoga about their experience with Solar on Earth, as they had just signed up for the program too recently to tell any difference. There will be a repair clinic at the Stillwater Library on 1/31/2026. He will also speak to Drew regarding grant opportunities for climate smart communities.

The Village Board authorized the Clerk to pay the emergency sewer repair invoices as they are received, and they will be reviewed at the next scheduled meeting.

**Voucher Totals by Account
1/20/2026**

"A" General Fund	\$ 31,614.54
"F" Water Fund	\$ 51,390.34
"G" Sewer Fund	<u>\$ 9,557.34</u>
TOTAL	\$ 92,562.22

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to Open the Floor to the Public and Press made by Trustee Stewart, seconded by Trustee Nelson
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 3-0

NEW BUSINESS

MOTION to accept MVP HDHMO Silver 3 plan as the Village of Stillwater's health insurance plan, effective 3/1/26, for all eligible employees and retirees. Deductibles and copays to be paid in full by the Village of Stillwater and prescriptions to be reimbursed to each employee. Also, authorizing the Village Clerk to reimburse all eligible prescriptions, at time of submittal, as a prepay to be approved at the next scheduled Village Board meeting and to accept the renewal of existing Highmark Dental and Empire Vision Plans made by Mayor Wood Zeno, seconded by Trustee Nelson
Motion carried 4-0

A RESOLUTION BY THE VILLAGE OF STILLWATER GRANTING AUTHORITY TO THE STATE OF NEW YORK TO ADJUST VILLAGE OF STILLWATER OWNED WATER VALVES AND MANHOLE COVERS ON US 4 INCLUDED IN PIN 1811.50 PAVEMENT CORRECTIVE MAINTENANCE SFY26B PROJECT,

Resolution
January 20, 2026

WHEREAS the New York State Department of Transportation proposes Pavement Corrective Maintenance on US 4, located in the Village of Stillwater, Saratoga County, PIN 1811.50, and

WHEREAS, the Village of Stillwater approves of such project, currently maintains water valves and manhole covers on US 4 within the project limits, and

WHEREAS the State of New York will include as part of the construction of the above-

mentioned project, at no cost to the Village, height adjustment of existing water valves as needed, pursuant to Article II, Section 10, Subdivision 24 of the NY State Highway Law, as shown on the contract plans relating to the project, and

WHEREAS the service life of the adjusted and/or replaced utility facilities has not been extended, and

WHEREAS, the State will provide for the construction of the above-mentioned work, as shown on the contract documents relating to the above-mentioned project, and the Village of Stillwater has agreed, to maintain the water facilities covers after they have been adjusted by NYSDOT as part of this project,

NOW, THEREFORE,

BE IT RESOLVED, that the Village of Stillwater, by means of this Resolution, grants permission to the State of New York to adjust the height of the water valves as needed to complete proposed pavement corrective maintenance work on US 4 within this construction project; and after adjusted, the Village shall continue to maintain or cause to be maintained, at its own expense, these adjusted water valves and manhole covers; and

BE IT FURTHER RESOLVED, that Judith Wood Zeno the Mayor is hereby authorized by the Village Board to enter into and execute a Utility Work Agreement with the State of New York and through the Commissioner of Transportation with regards to the above identified project as it relates to the Village of Stillwater, and

BE IT FURTHER RESOLVED: That the Clerk of the Village of Stillwater is hereby directed to transmit electronically signed and sealed copy of the foregoing resolution to the New York State Department of Transportation.

RESOLVED, that this Resolution shall take effect immediately,

Moved By: Trustee DeMarco

Seconded By: Trustee Stewart

Roll Call Vote:

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Stewart	<u> X </u>	_____	_____	_____
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

MUNICIPAL CERTIFICATION STATEMENT

I, Sheristin Tedesco, duly appointed and qualified Clerk/Treasurer, do hereby CERTIFY that the foregoing resolution was adopted at a meeting duly called and held in the office of, Village of Stillwater, a quorum being present on the 20 day of January, 2026, and that said copy is a true, correct and compared copy of the original resolution so adopted and that the same has not been revoked or rescinded.

**SARATOGA COUNTY
INTERMUNICIPAL STORMWATER MANAGEMENT PROGRAM
COOPERATIVE RESOLUTION**

WHEREAS in 2024 the New York State Department of Environmental Conservation (DEC) issued a renewed State Pollution Discharge Elimination System (SPDES) General Permit for Stormwater Discharges for Small Municipal Separate Storm Sewer Systems (MS4; GP-0-24-001 or as amended or revised); consisting of six (6) Minimum Control Measures (MCM) which are:

1. Public Education and Outreach
2. Public Participation and Involvement
3. Illicit Discharge Detection and Elimination

4. Construction Site Runoff Control
5. Post-Construction Runoff Control
6. Good Housekeeping and Pollution Prevention; and

WHEREAS Part IV.A.1.a. of GP-0-24-001 stipulates that a permittee may “utilize other entities or the resources of those entities to assist with any portion of the SWMP development, implementation, or enforcement” as an Alternative Implementation Option; and,

WHEREAS the Saratoga County/Cornell Cooperative Extension (CCE) Intermunicipal Stormwater Management Program (I-SWM Program) was created in 2004 to assist, where possible affect direct works, and facilitate a framework of intermunicipal cooperation among the MS4 Permit holders of Saratoga County for the express purpose of meeting the requirements of the DEC SPDES MS4 Permit; and

WHEREAS a contractual agreement has been entered into by the County of Saratoga and Saratoga County Cornell Cooperative Extension (CCE) for the administration of this Program (*ref. Saratoga County Resolution 339-2024*); and

WHEREAS these MS4 Municipalities include:

Town of Ballston	Village of Ballston Spa	Town of Charlton	Town of Clifton Park
Town of Greenfield	Town of Halfmoon	Town of Malta	Town of Milton
Town of Moreau	Village of Round Lake	Saratoga County	City of Saratoga Springs
Village of South Glens Falls	Town of Waterford	Village of Waterford	Town of Wilton
City of Mechanicville	Town of Stillwater	Village of Stillwater	

WHEREAS it is understood by all involved MS4 Municipalities that the I-SWM Program deliverables include:

- County-wide Stormwater and Water Quality Public Education & Outreach
- Material support for Local Stewardship activities
- Material, technical, and training support for MS4 Illicit Discharge Detection and Elimination (IDDE;MCM 3) Programs
- Material, technical, and training support for MS4 Construction Site Runoff (MCM 4) Programs
- Material, technical, and training support for MS4 Post-Construction Runoff (MCM 5) Programs
- Material, technical, and training support for MS4 Good Housekeeping/Pollution Prevention (MCM 6) Programs
- The development, management, maintenance of and access to the ISWM Program MS4 GIS (Geographic Information System) for all Saratoga County MS4s and related agencies
- All required record keeping and administrative support as required by DEC for Annual Reporting and/or auditing purposes for actions and outputs of the I-SWM Program; and

WHEREAS it is understood by both parties that this cooperative agreement shall remain in effect for the duration of GP-0-24-001, which expires on January 2nd, 2029. But, may be terminated at any time by either party for cause by providing written notification 30 days prior to separation; and

WHEREAS it is understood that the I-SWM Program Coordinator will be responsible for the production, record keeping, and reporting on behalf of the involved MS4s for such outputs of the I-SWM Program *AND* report the results annually to the NYS DEC; and

WHEREAS it is further understood by all the involved parties that the MS4 Municipalities shall provide “in-kind” service to the I-SWM Program through designated representative/s to the I-SWM Program for the purposes of direct participation in, direction to, and the development and implementation of the substantive outputs of the I-SWM Program for any or all of the works cited above; and

WHEREAS the DEC has ruled that “if the MS4 Operator is relying upon another

entity for compliance with any portion of [the MS4] SPDES general permit, there must be an agreement in place that:

- i. Is legally binding;
- ii. Is documented in writing;
- iii. Is signed and dated by all parties including a certification statement that explains that the MS4 Operator is responsible for compliance with [GP-0-24-001];
- iv. Identifies the activities that the entity will be responsible for including the particular MCM, the location and type of work
- v. Includes the name, address, and telephone number of the contact person representing the entity;
- vi. Is kept up-to-date and part of the [stormwater management program] SWMP Plan; and
- vii. Is retained by each party for the duration of the permit term (e.g. 01/02/2029)

WHEREAS the DEC has concluded that the signing of such a statement would affect a formal agreement and enable the signatory to provide some or all of the required annual reporting to the DEC and other specific outputs herein described on behalf of one or all of MS4 Permittees; and

WHEREAS the DEC has further concluded that cooperative efforts, like the I-SWM Program, must have a formal agreement signed and adopted by all parties and participants in order to qualify for any current or future State funding through the Water Quality Improvement Projects Grant program.

THEREFORE be it **RESOLVED** that it is the intent of the ^{Village of Stillwater} to hereby formalize this cooperative between the Saratoga County/Cornell Cooperative Extension ^{Village of Stillwater} Intermunicipal Stormwater Management Program and purposes herein described

I, Sheristin Tedesco, Village Clerk, do hereby verify the foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on January 20, 2026.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to approve the Treasurer's Report made by Trustee Cunningham, seconded by Trustee Stewart
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 12/16/2025 made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 3-0
Trustee Cunningham abstained

MOTION to adjourn to executive session at 7:26 PM for property matters made by Trustee Nelson, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to exit executive session at 7:36 PM for property matters made by Trustee Stewart, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to adjourn at 7:37 PM made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer