

REGULAR MEETING -BOARD OF TRUSTEES- MAY 19, 2026-6:15 P.M. – VILLAGE HALL-662 HUDSON AVENUE, PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE JEFF STEWART, TRUSTEE SUE CUNNINGHAM

CLERK TREASURER: SHERISTIN TEDESCO

DEPT. OF PUBLIC WORKS: MATT RIFENBURGH - Absent

BUILDING CODE OFFICER: JOHN MCBRIDE

FIRE BUREAU CHIEF: LAURENCE CASE - Absent

ATTORNEY: JAMES PELUSO

FIRE CHIEF: TONY CONTI

ENGINEER: ED HERNANDEZ - Absent

Public Attendance – 2

MOTION to open the Public Hearing for Local Law #1 of 2026, Videoconferencing for Village of Stillwater Public Bodies, made by Mayor Wood Zeno, seconded by Trustee Cunningham
Motion carried 4-0

MOTION to close the Public Hearing for Local Law #1 of 2026, Videoconferencing for Village of Stillwater Public Bodies, made by Trustee Cunningham, seconded by Trustee Nelson
Motion carried 4-0

MOTION to open the Public Hearing for Local Law #2 of 2026, The Regulation of Electric Scooters, Motorized Scooters and Electric Bicycles, made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to close the Public Hearing for Local Law #1 of 2026, The Regulation of Electric Scooters, Motorized Scooters and Electric Bicycles, made by Trustee Cunningham, seconded by Trustee Nelson
Motion carried 4-0

CORRESPONDENCE – None

FIRE DEPARTMENT CHIEF: (Report on file) There was 1 alarm, 5 training drills and 1 event during the month. New windows are ordered. Mayor Wood Zeno suggested getting some architecture design prices and presenting them to the Village Board.

DPW – (Report on file) Mayor Wood Zeno stated the CLD and cross training of DPW employees has begun.

CODE ENFORCEMENT OFFICER – (Report on file) Stated he saw an unhoused person climbing out of a window locally and will be following up with the homeowner to secure the property.

Mayor Wood Zeno stated any resident complaints that we receive that the resident wants to remain anonymous, then she will be filling out the complain form and providing it to the BCO dept.

BUREAU OF FIRE SERVICES – No Report

HISTORIAN – No Report

Mayor Wood Zeno introduced Paul Male, our new engineer for building and planning.

MAYOR UPDATES – The Village Parade is Friday the 22nd at 6:00 PM with a ceremony at the American Legion Post 490 at 4:00 PM. The ribbon cutting for Revolution park will be June 13th at 11:00 AM. The Village logo is still being discussed, but most of the VB like the one presented by Historian Sara Kipp with Village Hall and the river in the background. The new ZBA member, Andrew Bisnett, took his oath of office on 5/5/2026. American Legion Post 490 will be having a coin drop at the Stillwater Bridge on May 23, 2026.

TRUSTEE CUNNINGHAM – A letter was received from Global Foundries advising the Village Winterfest Committee they have been approved for a grant, the amount to be announced soon. The Town stated the Village could use Blockhouse Park for a craft fair to benefit the Winterfest on July 18, 2026.

TRUSTEE NELSON – Climate Smart Committee is working with Malta to co-sponsor events, like the Repair Café at the Stillwater Library on May 30th. There will be a stormwater mgmt. meeting held soon to investigate grant opportunities.

TRUSTEE DEMARCO – stated she would request money to clean the stones and trim the tree at Cannon Park.

MOTION to approve the maintenance and clean up at Cannon Park, not to exceed \$600.00, made by Trustee DeMarco, seconded by Trustee Stewart
Motion carried 4-0

TRUSTEE STEWART – The FD Service Award Program, LOSAP, is still being reviewed and will be presented in June.

**Voucher Totals by Account
5/19/2026**

“A” General Fund	\$ 25,529.58
“F” Water Fund	\$ 2,556.67
“G” Sewer Fund	<u>\$ 7,739.58</u>
 TOTAL	 \$35,825.83

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to approve the budget adjustments as presented to the Board made by Trustee Stewart, seconded by Trustee DeMarco
Motion carried 4-0

Increase G.8120.100 Sanitary Sewers Personal Service by \$5,000.00 to cover DPW payroll to year end

Transfer \$3,500.00 from G.8110.420 Sewer Admin. Professional Service to G.8120.100 Sanitary Sewers Personal Service to cover DPW payroll until year end

Increase A.3410.409 Fire Dept. Gas and Oil by \$1500.00 to cover heating oil at FD

Increase A.1620.409 Buildings Gas and Oil by \$1500.00 to cover heating oil at DPW Bldg.

Increase A.7110.400 Parks Contractual by \$1500.00 to cover Cannon Park Globe – insurance money to follow when complete.

Increase A.1420.400 Law Contractual by \$1000.00 to cover the increased retainer for the attorney approved by the VB

Increase A.1920.400 Municipal Association Dues by \$1100.00 due to (2) NYCOM Invoices falling in the same fiscal year because last years was lost in the mail and never received until after June 1.

Increase A.8160.400 Refuse Collect/Disp. Contractual by \$50.00 to cover garbage pick up

Transfer \$1000.00 from F.8340.404 Transmission & Distribution Equipment Repair to

F.8340.403 Transmission & Distribution Electricity

MOTION to forgive 13,500 gallons, sewer portion only, of 10/1/2026 water bill for Willard Nelson, Customer #590042 – 42 Russell Drive per email request dated 4/30/26 for filling of a pool made by Trustee Nelson, seconded by Trustee Stewart
Motion carried 4-0

75% of the water bills have been collected to date. The Clerk Treasurer will be relieving \$115,628.81 of outstanding inside users’ water and sewer bills on to the June 1 tax bills.

Clerk Treasurer Tedesco introduced a new feature with banking she thought the Village should start to use to help prevent fraud, like we have seen with some other local municipalities. She was able to negotiate the new Positive Pay Banking feature to half the usual price. (\$50 a month to \$25 a month). Some highlights are below.

How Pro-Chex (Check Positive Pay) Works:

- You provide a file of issued checks (including check number, date, and amount).
- When checks are presented for payment, the system automatically compares them to your issued list.
- Any discrepancies are flagged as exceptions, and you are notified.
- You then decide whether to approve or return the item. This report is generated daily.

Key Features & Capabilities:

- Check Positive Pay – Matches presented checks against your issued checks
- Payee Match – Adds payee name verification for enhanced security

- Exception Reporting & Alerts – Provides real-time visibility into flagged items
- User Controls – Assign roles for review and approvals within your organization

Benefits to the Village:

- Reduces fraud risk from altered or unauthorized checks
- Enhances control over payment decisions
- Improves efficiency with automated monitoring and reporting
- Provides visibility into transactions requiring attention

MOTION to approve using Check Positive Pay at BSNB for extra fraud protection made by Trustee Nelson, seconded by Trustee Stewart
 Motion carried 4-0

MOTION to Open the Floor to the Public and Press made by Trustee DeMarco, seconded by Trustee Nelson
 Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee DeMarco
 Motion carried 4-0

NEW BUSINESS

RESOLUTION

**BOARD OF TRUSTEES
 VILLAGE OF STILLWATER
 May 19, 2026**

**Resolution Adopting Local Law No. 1 of 2026, a Local Law Authorizing
 Videoconferencing for Village of Stillwater Public Bodies.**

Motion By: Trustee DeMarco
 Seconded By: Trustee Nelson

WHEREAS, after due notice a public hearing was duly held before the Village of Stillwater Board of Trustees on May 19, 2026 at 6:30 p.m. to consider the adoption Local Law No. 1 of 2026, a local law “Authorizing Videoconferencing for Village of Stillwater Public Bodies,” and all persons interested in the subject thereof were duly heard; and

WHEREAS, the Board has duly considered the proposed local law and public comment thereon;

NOW, THEREFORE BE IT RESOLVED, that the Village of Stillwater Board of Trustees does hereby pass, approve and adopt Local Law No. 1 of 2026 in its entirety, a copy of which is attached hereto; and

IT IS FURTHER RESOLVED, that the Mayor and Village Clerk are authorized to sign all documents and perform such actions necessary to effectuate the filing of the new local law with the New York State Office of the Secretary of State.

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Stewart	<u> X </u>	_____	_____	_____
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on May 19, 2026.

RESOLUTION

**BOARD OF TRUSTEES
 VILLAGE OF STILLWATER
 May 19, 2026**

Resolution Adopting Local Law No. 2 of 2026, a Local Law for

Regulation of Electric Scooters, Motorized Scooters and Electric Bicycles.

Motion By: Trustee Cunningham
 Seconded By: Trustee Stewart

WHEREAS, after due notice a public hearing was duly held before the Village of Stillwater Board of Trustees on May 19, 2026 at 6:30 p.m. to consider the adoption Local Law No. 2 of 2026, a local law for "Regulation of Electric Scooters, Motorized Scooters and Electric Bicycles," and all persons interested in the subject thereof were duly heard; and

WHEREAS, the Board has duly considered the proposed local law and public comment thereon;

NOW, THEREFORE BE IT RESOLVED, that the Village of Stillwater Board of Trustees does hereby pass, approve and adopt Local Law No. 2 of 2026 in its entirety, a copy of which is attached hereto; and

IT IS FURTHER RESOLVED, that the Mayor and Village Clerk are authorized to sign all documents and perform such actions necessary to effectuate the filing of the new local law with the New York State Office of the Secretary of State.

Voting:	Yes	No	Abstain	Absent
Trustee Cunningham	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Stewart	<u> X </u>	_____	_____	_____
Mayor Wood-Zeno	<u> X </u>	_____	_____	_____

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on May 19, 2026.

MOTION to approve the proposal for services, from La Bella Associates dated 5/11/2026, for the 2026 EFC Wastewater Infrastructure Engineering Planning Grant for \$3,500.00, made by Mayor Wood Zeno, seconded by Trustee DeMarco
 Motion carried 4-0

MOTION to schedule a public Hearing for proposed Local Law #3 of 2026, Telecommunications Towers Law, for June 16th, 2026 at 6:15 PM made by Mayor Wood Zeno, seconded by Trustee Nelson
 Motion carried 4-0

MOTION to schedule a public Hearing for proposed Local Law #4 of 2026, Small Cell Facilities Law, for June 16th, 2026 at 6:15 PM made by Mayor Wood Zeno, seconded by Trustee Nelson
 Motion carried 4-0

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Cunningham
 Motion carried 4-0

MOTION to approve the Treasurer's Report made by Trustee Cunningham, seconded by Trustee Nelson
 Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/21/2026 made by Trustee Cunningham, seconded by Trustee Stewart
 Motion carried 4-0

MOTION to adjourn to executive session at 7:01 PM for personnel matters made by Trustee Cunningham, seconded by Trustee Nelson
 Motion carried 4-0

MOTION to exit executive session at 7:18 PM for legal matters made by Mayor Wood Zeno, seconded by Trustee Stewart
 Motion carried 4-0

MOTION to approve an increase to the salary of the webmaster, John Noetzel, to \$2000.00 per quarter made by Mayor Wood Zeno, seconded by Trustee Cunningham

Motion carried 4-0

MOTION to adjourn at 7:20 PM made by Trustee Stewart, seconded by Trustee Cunningham
Motion carried 4-0

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer