

Hometown Veteran Banner Policy and Procedure

The Village is honored to recognize and celebrate our local veterans through the display of veteran banners along public streets. The following policy and procedure outlines the responsibilities and guidelines for the installation, maintenance, and display of these banners:

1. To Begin the Process:

The banners will be displayed in honor of veterans who reside in or have strong ties to the village.

Residents wishing to have a banner displayed for a Veteran must fill out banner application – see link below:

[Forms/Publications – Village of Stillwater New York](#)

Submit a picture in a JPEG format (the Village office can scan on your behalf if you do not have the ability to jpeg format)

Submit payment of \$225 per banner (check or cash only) to Village Clerk's office

Sponsor is responsible for replying to the email from Hometown Banners to review for accuracy and reply to begin banner production.

Banners will be installed at locations designated by the Village, subject to space and safety regulations. *We will try to accommodate all requests for banner locations as available*

2. Village Responsibilities:

The Village will arrange for the production Hometown Banners and installation of banners along designated streets.

The Village will be responsible for re-hanging a banner if it falls, provided the banner is not damaged.

The Village will not be responsible for damage to banners caused by weather, accidents, or other unforeseen circumstances.

3. Resident Responsibilities:

Residents will be responsible for the cost of the banner. This includes the initial cost of production and any subsequent re-hanging costs due to damage.

If a banner becomes damaged, the resident will be responsible for replacement at their own expense.

Residents must ensure that the information on the banner is accurate.(stated in (1)

4. Banner Removal:

Banners will be displayed for a period of up to three years unless otherwise requested by the resident.

After the three-year period (or longer), the Village will remove the banner, and it will be returned to the resident.

If a banner is damaged beyond repair or faded beyond recognition, the Village reserves the right to discontinue display of the banner.

5. Liability:

The Village is not responsible for any damage or loss that may occur to the banner while it is on display, including but not limited to weather-related damage, vandalism, or other incidents outside of the Village's control.

By submitting a request for a banner, the resident agrees to hold the Village harmless for any damages to the banner during its display period.